

# PV Small-Scale Technology Certificate (STC) Assignment Form



Please complete and sign both pages of this form and the Installer's Declaration. Write in BLOCK LETTERS.

1. PAYMENT TYPE  I have received a \$ \_\_\_\_\_ Point of Sale Discount. Please pay the Dealer/Agent.  
 Please pay me, the owner of the installation.

## 2. SYSTEM OWNER DETAILS

Business Name\* \_\_\_\_\_ \* Only required if the system is owned by a registered business.

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Postal Address \_\_\_\_\_  
 Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Phone Numbers Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_

Fax Numbers Home \_\_\_\_\_ Work \_\_\_\_\_

Email \_\_\_\_\_

## 3. INSTALLATION DETAILS

Installation Address Lot/Unit Number \_\_\_\_\_ Street Number \_\_\_\_\_ Street Name \_\_\_\_\_ Street Type \_\_\_\_\_  
 Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Property Type  Residential  School  Commercial Site of Installation - Single or Multi Storey  Single  Multi

Date of installation \_\_\_\_/\_\_\_\_/\_\_\_\_ System Mounting Type  Building or Structure  Ground Mounted  Free Standing

Inverter Brand:  ABB Power-One Italy S.p.A  SMA Australia Pty Ltd  SolarEdge Technologies  Jiangsu Goodwe Power Supply Tech

Inverter Inverter Serial Number \_\_\_\_\_ Inverter Model (eg SE5000H) \_\_\_\_\_

Panel Brand:  Solahart Industries Pty Ltd  Hanwha Q CELLS GmbH  REC Solar Pte Ltd

Panel Details Panel Model (eg SOLAHART300BLK) \_\_\_\_\_ No. of panels \_\_\_\_\_ System Rated Output (kW) \_\_\_\_\_

Serial Number (Panel 1)	Serial Number (Panel 7)
Serial Number (Panel 2)	Serial Number (Panel 8)
Serial Number (Panel 3)	Serial Number (Panel 9)
Serial Number (Panel 4)	Serial Number (Panel 10)
Serial Number (Panel 5)	Serial Number (Panel 11)
Serial Number (Panel 6)	Serial Number (Panel 12)

If more than 12 panels have been installed please write additional numbers on the reverse side of this form.

## 4. ASSIGNMENT INFORMATION

- Are you installing a complete unit (additional capacity to an existing system is not considered a complete unit)? Yes / No
- What were your out of pocket expenses (after STCs and government incentives)? \$ \_\_\_\_\_
- Have you collected all out of pocket documentation? Yes / No
- Is your system connected to the electricity grid without battery storage? Yes / No
- Do you have a copy of all documentation required by the laws of the jurisdiction in which the system was installed, including those items specified in the "Attachment Checklist" on the reverse side of this form? Yes / No
- How long are you assigning your STCs for:  1yr  5yr  13yr (2018)  12yr (2019) Refer to <http://ret.cleanenergyregulator.gov.au>
- COMMENTS - if the unit has any unusual circumstances not covered above, please describe them here.

## 5. INSTALLER DETAILS

CEC Accreditation No. \_\_\_\_\_ Electrical Licence No. \_\_\_\_\_

Business Name \_\_\_\_\_

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Postal Address \_\_\_\_\_  
 Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Contact Numbers Phone \_\_\_\_\_ Mobile \_\_\_\_\_ Fax Number \_\_\_\_\_

## 6. PAYMENT DETAILS

Email (for payment notification to be sent) \_\_\_\_\_

Account Name \_\_\_\_\_

BSB \_\_\_\_\_ Account Number \_\_\_\_\_

Important: Ensure you enter the correct BSB & Account Number. They can be found on your bank statement. It is not the 16 digit number on your credit/debit card. Solahart will only use your bank details to pay the financial benefit of this STCs Assignment.

## 7. DECLARATION BY SYSTEM OWNER

- I have read both pages of this form and I'm fully aware as to the implications of this assignment.
- I am aware and acknowledge that penalties can be applied for providing misleading information in this form under the Renewable Energy (Electricity) Act 2000.
- I am the legal owner of this system at the time of its installation and confirm the installation of the system is complete (refer to Point 1 of Terms and Conditions).
- I confirm that the accredited installer and/or supervisor mentioned above has either physically attended and installed/supervised the installation.
- I confirm this form has been completed and I have checked the information and details on the form and, to the best of my knowledge, I deem them to be correct.
- I understand that the installation of this system is eligible for \_\_\_\_\_ STCs.
- I agree to assign my right to create STCs to Solahart Industries Pty Ltd for \_\_\_\_\_ years commencing \_\_\_\_/\_\_\_\_/\_\_\_\_.
- I have not previously created STCs or assigned my right to create STCs to another registered Agent for this installation within this period.
- I authorise Solahart Industries Pty Ltd to amend any errors on this form to clarify eligibility requirements under the Renewable Energy (Electricity) Act 2000.

**IMPORTANT: DO NOT sign or date this form before the installation of the system is complete or before the form has been filled out in full, as this may lead to an offence.**

Penalties may be applied for an offence under the Renewable Energy (Electricity) Act 2000.

Signed by the Owner of the Installation:

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Witnessed by the Installer/Dealer/Agent:

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

## What is a Small-Scale Technology Certificate?

The Owner of a Solar Power System installed in Australia may qualify to create, or assign their right to create, Small Scale Technology Certificates (STCs). This can only be done **AFTER** the system has been installed.

You can create STCs directly, by registering with the Clean Energy Regulator, or you can assign your right to create STCs to a registered Agent such as Solahart Industries Pty Ltd ABN 45 064 945 848 (Solahart). You are not obliged to assign your right to create STCs to Solahart. If you choose to do so, you will receive the financial benefit either by Point of Sale Discount or after the STCs have been created.

**Solahart will pay the rate advertised on our website [www.solahart.com.au](http://www.solahart.com.au) on the day that we receive the forms. The value of an STC may vary from day to day depending on market supply and demand.**

To find out how many STCs your system is eligible for and our current STCs price contact, your local Solahart Dealer.

To find out more information about STCs see the government website at <http://ret.cleanenergyregulator.gov.au>.

To view our privacy statement, go to: [www.solahart.com.au/copyright-privacy.aspx](http://www.solahart.com.au/copyright-privacy.aspx)

**Important: Under the Renewable Energy (Electricity) Act 2000, penalties can be applied for providing misleading information on this form, to the person assigning the STCs, to the dealer or to Solahart as the registered agent. This applies to the owner of the system, the installer, designer, builder and dealer.**

## Terms and Conditions

- It is the Owner of the system **at the time of its installation** that has the right, under the Act, to create or assign their right to create STCs. No other person or entity can legally create, or assign the right to create, STCs unless contractually agreed.  
The time at which a solar power system is taken to have been installed is the date at which:  
-it is capable of generating electricity in a form that is usable at the eligible premises where it is installed without the need for an additional part or parts to be added to or incorporated into the unit, and  
-it is wired directly to the premises where it is installed, so that its output is capable of being metered at the premises or the unit includes a meter that is dedicated to measuring its electricity output.
- If more than one system has been installed, assignments for each system must be on separate forms. Please include a detailed description to allow us to distinguish between them. E.g. Solar Power System West. Attach a document that clearly shows or describes the location of the systems.
- Solahart will not pay compensation for any variance and reserves the right to change the price offered for STCs without notification.
- Information on this form will be given to the Clean Energy Regulator who may use it for auditing purposes.
- The installation address must be detailed enough to allow the Clean Energy Regulator to conduct a site visit, if required.
- This form and required attachment(s), with all required information complete and correct, must be received by the Solahart STCs Administration within 11 months of the installation date, in order to allow the creation of STCs by Solahart; otherwise a financial benefit may not be paid.
- Solahart reserves the right at its sole discretion to refuse multiple assignment requests.

### Additional Serial Numbers (where more than 12 panels have been installed)

Serial Number (Panel 13)
Serial Number (Panel 15)
Serial Number (Panel 17)
Serial Number (Panel 19)
Serial Number (Panel 21)
Serial Number (Panel 23)
Serial Number (Panel 25)
Serial Number (Panel 27)

Serial Number (Panel 14)
Serial Number (Panel 16)
Serial Number (Panel 18)
Serial Number (Panel 20)
Serial Number (Panel 22)
Serial Number (Panel 24)
Serial Number (Panel 26)
Serial Number (Panel 28)

## Attachment Checklist

**Incomplete applications will be returned without processing. Please ensure you attach:**

- Proof of Purchase** (this is the invoice from the installer/agent to the customer). This must clearly show any point of sale discounts (if given). It must show the customer's out of pocket expenses.
- An Invoice for the STCs financial benefit** (only if the payment is to be made to a business). The invoice should be made out to Solahart Industries Pty Ltd and must show your ABN. If you are charging GST this should be a tax invoice.
- A Written Declaration by the Installer stating that all installation requirements have been met.** (Please use the Solahart Installer Declaration Template)

## Send Form and Attachments to Solahart:

**Post:**  
Solahart Industries Pty Ltd  
RECS Administration  
PO Box 6, Rydalmere, NSW, 2116

**Email: \***  
[stc@solahart.com.au](mailto:stc@solahart.com.au)

**Fax: \***  
(02) 9684 9245

**Statement by the Installer**

I, \_\_\_\_\_ (name of the installer),

am the accredited CEC installer who completed the installation of a solar small generation unit

at \_\_\_\_\_ (installation address)

- I confirm that the design and installation of the system was performed by the people in the table below and that the installation meets the requirements of CEC accreditation guidelines.

	<b>Name</b>	<b>CEC Accreditation (GC/SPS)</b>	<b>CEC Accreditation Number</b>
<b>Installer</b>			
<b>Installer Address</b>			
<b>Designer</b>			
<b>Designer Address</b>			

- I confirm that I have public liability insurance of at least \$5 million and am bound by the Clean Energy Council's Code of Conduct and have complied with that code of conduct for the installation of the above unit. The Clean Energy Council's Code of Conduct is available at <http://www.cleanenergycouncil.org.au>
- I verify that all local, State or Territory government requirements have been met for the siting of the unit, the attachment of the unit to the building or structure (if the unit is attached), and the grid connection of the system (if it is grid connected) for the SGU installation at this address.
- I confirm that the installation complies with the following Australian Standards as in force at the time of installation: (Amended Australian Standards may include provisions for commencement dates and transitional arrangements)
  - AS/NZS 3000, *Wiring Rules*;
  - AS/NZS 1768, *Lightning protection*;
  - AS 4777, *Grid connection of energy systems via inverters* (only if grid connected)
  - AS/NZS 5033, *Installation of photovoltaic (PV) arrays*
  - AS/NZS 1170.2, *Structural design actions, Part 2: Wind actions*
- I also confirm that I installed and/or physically supervised the install of a model of a photovoltaic module listed in AS/NZS 5033 Compliant PV Modules as in force from time to time and available at <http://www.cleanenergycouncil.org.au>; and (if the system uses an inverter) used a model of grid-connect inverter listed in Tested and Approved Grid Connected Inverters as in force from time to time and available at <http://www.cleanenergycouncil.org.au>
- I declare that the above statements are true and understand that the provision of false or misleading information contravenes Section 24B of the Renewable Energy (Electricity) Act 2000. Failure to comply with the Act can result in penalties and prosecution where warranted.

**CEC Installer**

Signed:
Name:
CEC Accreditation Number:
Date:

**CEC Designer**

Signed:
Name:
CEC Accreditation Number:
Date:

**SGU owner (only if applicable)**

Signed:
Name:
Date:

**Witness**

Signed:
Name:
Date:

**THIS FORM MUST BE ATTACHED TO THE PV STC ASSIGNMENT FORM.**

**STCs CANNOT BE PROCESSED WITHOUT THIS FORM.**